

**BYLAWS**  
**OF**  
**NHRLA, INC.**

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**BYLAWS**  
**OF**  
**NHRLA, INC.**

ARTICLE 1

Identification

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6       Section 1.1 Name. The name of this corporation shall be NHRLA, Inc., d/b/a New  
7 Hampshire Retail Lumber Association and shall herein be referred to as “NHRLA” or “the  
8 association.” The association is incorporated under the laws of the State of New Hampshire.

9       Section 1.2 Nonprofit Status. This association is not intended as a profit-making  
10 corporation, nor is it founded with the expectation of making a profit. The association shall use  
11 its funds only for the purposes specified in these bylaws.

12       Section 1.3 Offices. The principal business office of the association shall be at 10 Mill  
13 Road, Andover, NH 03216-3422. Such office may be changed from time to time by the board of  
14 directors, and the association may also have offices at such other places as the association may  
15 require.  
16

1 ARTICLE 2

2 Statement of Purposes

3 The purpose of the association is to engage in the following activities:

4 The Association is organized and shall at all times be operated exclusively for purposes  
5 consistent with Section 501(c)(6) of the Internal Revenue Code of 1986, as amended (or the  
6 corresponding provision of any future United States Internal Revenue Law) (the “Code”).

7 Within these restrictions, the Association is organized for the following specific  
8 purposes:

- 9 a. To represent unite, train, and lead independent lumber and building material  
10 dealers doing business in New Hampshire; and
- 11 b. To engage in any and all other lawful purposes, activities and pursuits, which are  
12 substantially similar to the foregoing and which are or may hereafter be  
13 authorized by Section 501(c)(6) of the Internal Revenue Code and are consistent  
14 with those powers described in the Act, as amended and supplemented.

15  
16 ARTICLE 3

17 Members

18 Section 3.1 Categories of Membership. There shall be two categories of membership:  
19 Retail Member and Associate Member. NHRLA will be primarily structured to serve retail  
20 members.

21 Section 3.2 Retail Member. Any organization with its principal place of business within  
22 the state of New Hampshire may become a member if:

- 23 (i) it maintains a facility which is equipped to service the public or professional trades;

- 1 (ii) its facility includes an office, storage yard or warehouse;  
2 (iii) its facility is kept open during business hours; and  
3 (iv) it carries an inventory of lumber and building materials or millwork to sell in small  
4 or large quantities to the general public (including the professional trades) and not  
5 exclusively or primarily for its own consumption.

6 Section 3.3 Associate Member. Any person or organization who or which actively  
7 supplies lumber or building materials or services to retail members may become an  
8 associate member of NHRLA. A person or organization eligible for membership both as a  
9 retail member and an associate member may not become an associate member until the  
10 requirements for retail membership have been satisfied. Associate members shall be entitled to  
11 vote, but are not eligible to become an officer of the association.  
12  
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18 Section 3.4 Election of Members. The Board of Directors will elect all members. All  
19 members must subscribe to the bylaws of NHRLA and each member shall pay annual dues to the  
20 association in an amount determined by the board of directors. In the event a member's  
21 membership is terminated for any reason pursuant to Section 3.9 below, such member shall not  
22 be entitled to receive a pro-rated refund of dues paid to the association.

23 Section 3.5 Membership Rights. The association shall be controlled by members. No  
24 member shall hold more than one membership in the association. There is no limitation on the  
25 number of members in the association. Membership interests in the association are not  
26 transferable. All rights, privileges and interests of a member in the association shall cease upon  
27 termination of membership.

28 Section 3.6 Membership Book. The secretary of the association shall maintain a  
29 membership book listing the name and address of each association member. The book shall also

1 contain the date upon which an applicant becomes a member of the association and the date the  
2 membership of any member ceases. The membership book shall be kept in the principal place of  
3 business of the association.

4 Section 3.7 Non-liability of Members. No member by virtue of just being a member of  
5 the association shall be liable for the debts, liabilities or obligations of the association. No  
6 member shall be or be deemed to be a member for purposes of the Articles of Organization or  
7 these bylaws of the association or for purposes of New Hampshire Revised Statutes Annotated ,  
8 Chapter 292 or any other law, rule or regulation. Any action or vote required or permitted by  
9 Chapter 292 or any other law, rule, or regulation to be taken by members shall be taken by action  
10 or vote of the same percentage of the board of directors of the association.

11 Section 3.8 Termination of Membership. A member's membership interest in the  
12 association shall terminate on the occurrence of any of the following events:

13 a. Upon receipt by a director of a member's written resignation of membership in the  
14 association;

15 b. Upon the dissolution of the member;

16 c. Upon the failure of a member to pay membership dues by the due date.

17 Termination of membership for non-payment of dues occurs automatically without notice being  
18 given by the association. Membership may be reinstated in full if delinquent dues are paid  
19 within thirty (30) days of the due date; or

20 d. If, after being given an opportunity to be heard, the board of directors for the  
21 association finds that a member has engaged in conduct that violates the purposes for which the  
22 association was formed, or has breached the duty of good faith owed to the association to such a  
23 degree that the member's membership in the association should be terminated.

ARTICLE 4

Board of Directors

Section 4.1 Authority. The business and affairs of the association shall be controlled and governed by the board of directors, which shall have the right to exercise all powers of the association as permitted by law. Each director shall execute all duties through the use of the standard as to what in the Director's opinion is in the best interests of the association. In making all decisions a Director shall utilize such reasonable care and inquiry as a reasonably prudent person in a similar situation would employ.

Section 4.2 Composition. The board shall be composed of the Executive Committee of the association, the Immediate Past President, who shall be an ex-officio member of the Executive Committee, not less than four or more than six additional retail members, not less than four or more than six associate members and a representative from the Northeastern Young Lumber Execs (NYLE). Each and every director shall have one vote on matters which require vote of the board of directors. A majority of all officers and directors shall constitute a quorum for the transaction of business at any meeting of the board.

Section 4.3 Terms of Office. Directors shall be elected annually at the annual meeting, by a majority vote of members present. Each firm or member of the Association is entitled to one vote.

Section 4.4 Meetings. The board of directors shall hold an annual meeting each year and may elect the time and place for the annual and other meetings of the board and membership. Special meetings of the entire membership may be called by the board and notice of meetings shall be given to each member. Eight members shall constitute a quorum for the transaction of business at the annual meeting or special meeting of the entire membership. Other meetings of

1 the board of directors may be called by the president or by one-half of the directors then in office  
2 by delivering notice in writing, of the date, time, place, and purpose of such meeting, to all  
3 directors at least two (2) days in advance of such meeting.

4 Section 4.5 Quorum and Voting. A majority of the board of directors shall constitute  
5 a quorum for the transaction of business at any meeting of the board. At any meeting of the  
6 board of directors at which a quorum is present, a majority of those present shall decide any  
7 matter, unless a different vote is specified by law, the Articles of Organization, or these Bylaws.

8 Section 4.6 Meetings by Telephone. One or more directors may participate in any annual,  
9 regular, or special meeting of the board by means of conference telephone or similar  
10 communications equipment by which all persons participating in the meeting are able to hear  
11 each other at the same time. Such participation shall constitute presence in person at such  
12 meeting.

13 Section 4.7 Action Without a Meeting. Any action required or permitted to be taken at  
14 any board meeting may be taken without a meeting if consent in writing, setting forth the action  
15 as taken, shall be signed by all of the directors with respect to such subject matter. Such consent,  
16 which may be signed in counterparts, shall have the same force and effect as a vote of the board  
17 of directors.

18 Section 4.8 Committees. The board of directors may create such standing and special  
19 committees as it determines to be in the best interest of the association. The board of directors  
20 shall determine the duties, powers, and composition of such committees, except that the board  
21 shall not delegate to such committees those powers which by law may not be delegated. Each  
22 such committee shall submit to the board of directors at such meetings as the board may  
23 designate, a report of the actions and recommendations of such committees for consideration and



1 approval by the board of directors. Any committee may be terminated at any time by the board  
2 of directors.

3 Section 4.9 Compensation. Directors as such shall not receive any salaries for their  
4 services on the board, but the board may authorize reimbursement of actual expenses incurred on  
5 behalf of the association by officers or members.

6 Section 4.10 Vacancies. A vacancy or vacancies in the board of directors shall not  
7 interrupt the continuity of association business, and the continuing directors shall for this purpose  
8 be deemed to constitute the full board of directors. Any vacancy occurring in the board of  
9 directors shall be filled as soon as conveniently possible by a majority vote of the board of  
10 directors. A director elected by the board of directors to fill a vacancy shall be appointed for the  
11 unexpired term of his or her predecessor in office.

12 Section 4.11 Removal. Any director may be removed, with or without assignment of  
13 cause, by a vote of two-thirds of the entire board of directors at any meeting of the board of  
14 directors. No member of the board shall be removed from office unless the notice of the meeting  
15 at which removal is to be considered states such purpose and opportunity to be heard at such  
16 meeting is given to the director whose removal is sought.

17

ARTICLE 5

Executive Committee and Officers

Section 5.1 Officers. The officers of the corporation shall consist of a president, a vice president, a treasurer, and a secretary.

Section 5.2 Executive Committee. The officers shall comprise the executive committee of the association. Between meetings of the board of directors, the executive committee shall be empowered to act on the board's behalf.

Section 5.3 Election. The officers of the association shall be elected by the general membership at the annual meeting. Each officer shall hold office until a successor shall have been elected and qualified.

Section 5.4 Vacancies. A vacancy in any office because of death, resignation, disqualification, or otherwise may be filled by the board of directors for the unexpired portion of the term.

Section 5.5 Removal. Any officer may be removed, with or without assignment of cause, by a vote of one-half of the entire board of directors at any meeting of the board of directors. No officer shall be removed from office unless the notice of the meeting at which removal is to be considered states such purpose and opportunity to be heard at such meeting is given to the officer whose removal is sought.

Section 5.6 President. The president shall preside at all meetings of the board of directors and the executive committee, and shall be a member ex-officio, with the right to vote, of all committees except the nominating committee. The president, or other proper officer or agent of the association authorized by the board of directors, may sign any deeds, mortgages, bonds,

1 contracts, or other instruments which the board of directors has authorized to be executed. The  
2 president shall perform all duties incident to the office of president and such other duties as may  
3 be prescribed by the board of directors from time to time. The normal term of office of the  
4 president shall be a two years.

5 Section 5.7 Vice President. The vice president shall assist the president to discharge his  
6 duties and during his absence shall, in the order of their election, discharge his duties in his stead.  
7 The normal term of office of the vice president shall be two years.

8 Section 5.8 Treasurer. The treasurer, or other proper officer or agent of the association  
9 authorized by the board of directors, shall have charge and custody of and be responsible for all  
10 funds and securities of the association; receive and give receipt for moneys due and payable to  
11 the corporation from any source whatsoever, and deposit all such moneys in the name of the  
12 association in such banks, trust companies, or other depositories as shall be selected by the board  
13 of directors; and in general perform all of the duties incident to the office of treasurer and such  
14 others as may from time to time be assigned by the board of directors. The Treasurer's service  
15 shall not exceed three consecutive two-year terms.

16 Section 5.9 Secretary. The secretary shall keep the minutes of the meetings of the board  
17 of directors in one or more books provided for that purpose; ensure that all notices are given in  
18 accordance with the provisions of these bylaws; be custodian of the corporate records; and in  
19 general perform all such duties as may from time to time be assigned by the board of directors.  
20 The normal term of office of the Secretary shall be two years.

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22

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1 ARTICLE 6

2 Finances

3 Section 6.1 Fiscal Year. The fiscal year of the corporation shall begin on -October 1 and  
4 end on the following September 30 or such other period as determined by the board of directors.

5 Section 6.2 Operating Budget. Each year, the Treasurer shall oversee the preparation of  
6 the association operating budget for the ensuing fiscal year. A draft of the proposed budget shall  
7 be circulated to the board of directors in September for comments. A final budget shall be  
8 presented to the board of directors and approved prior to the annual meeting. The budget may be  
9 amended by the board of directors when necessary.

10  
11 ARTICLE 7

12 Association Transactions

13 Section 7.1 Contracts. The board of directors may authorize any officer or officers, agent  
14 or agents of the association in addition to the officers so authorized by these bylaws, to enter into  
15 any contract or execute and deliver any instrument in the name of and on behalf of the  
16 corporation, and such authority may be general or confined by specific instances.

17 Section 7.2 Indebtedness. All checks, drafts, or orders for the payment of money,  
18 notes, or other evidence of indebtedness issued in the name of the association, shall be signed by  
19 the president or treasurer.

20 Section 7.3 Deposits. All funds of the association shall be deposited from time to time to  
21 the credit of the association in such banks, trust companies, or other depositories, as the board of  
22 directors shall select.

23

1 ARTICLE 8

2 Books and Records

3 The association shall keep at the principal office of the corporation correct and complete  
4 books and records of account; minutes of the proceedings of board of directors; and a register of  
5 the names and addresses of the directors of the corporation. All books and records of the  
6 corporation may be inspected by any director, or agent or attorney thereof, for any proper  
7 purpose at any reasonable time.

8  
9 ARTICLE 9

10 Restrictions on Activities

11 Notwithstanding any other provisions of these bylaws, no director, officer, agent or any  
12 other representative of the association shall take any action or carry on any activity by or on  
13 behalf of the association not permitted to be taken by an organization exempt under section  
14 501(c)(6) of the Internal Revenue Code, as it now exists or may hereafter be amended, or any  
15 corresponding section of any future tax code.

16  
17 ARTICLE 10

18 Dissolution

19 In the event of the liquidation, dissolution or winding up of the affairs of the Corporation,  
20 whether voluntarily, involuntarily, or by operation of law, the Board of Directors of the  
21 Corporation shall, except as otherwise provided by law, transfer all of the assets of the  
22 Corporation in such a manner as the Directors, in the exercise of their discretion, may by a  
23 majority vote determine; provided, however, that any such distribution of assets shall be

1 calculated to carry out the objects and purposes of the Corporation; and provided further, that all  
2 such distributions must be to one or more organizations which are exempt from tax as  
3 organizations described in Section 501(c)(6) of the Code or in section 501(c)(3) of the Code.

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## ARTICLE 11

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### Personal Liability

7 No officer or director of the association shall be personally liable to the association for  
8 monetary damages for or arising out of a breach of fiduciary duty as an officer or director  
9 notwithstanding any provision of law imposing such liability; provided, however, that the  
10 foregoing shall not eliminate or limit the liability of an officer or director to the extent that such  
11 liability is imposed by applicable law (i) for a breach of the director's duty of loyalty to the  
12 association, (ii) for acts or omissions not in good faith or which involve intentional misconduct  
13 or a knowing violation of the law, or (iii) for any transaction from which the officer or director  
14 derived an improper personal benefit.

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## ARTICLE 12

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### Indemnification

18 The association shall, to the extent legally permissible, indemnify each person who may  
19 serve or who has served at any time as an officer or director of the association against all  
20 expenses and liabilities, including, without limitation, counsel fees, judgments, fines, excise  
21 taxes, penalties and settlement payments, reasonably incurred by or imposed upon such person in  
22 connection with any threatened, pending or completed action, suit or proceeding in which he or  
23 she may become involved by reason of his or her service in such capacity; provided that no

1 indemnification shall be provided for any such person with respect to any matter as to which he  
2 or she shall have been finally adjudicated in any proceeding to not have acted in good faith in the  
3 reasonable belief that such action was in the best interests of the association; and further  
4 provided that any compromise or settlement payment shall be approved by a majority vote of a  
5 quorum of directors who are not at the time parties to the proceeding.

6 The indemnification provided hereunder shall inure to the benefit of the heirs, executors  
7 and administrators of persons entitled to indemnification hereunder. The right of  
8 indemnification under this Article shall be in addition to and not exclusive of all other rights to  
9 which any person may be entitled.

10 This Article constitutes a contract between the association and the indemnified officers  
11 and directors. No amendment or repeal of the provisions of this Article which adversely affects  
12 the right of an indemnified officer or director with respect to these acts or omissions which  
13 occurred at any time prior to such amendment or repeal.

14

15 ARTICLE 13

16 Amendments to Bylaws

17 These bylaws may be amended at any regular or special meeting of the association by a  
18 two-thirds vote of the members present, provided that the proposed amendment shall have been  
19 submitted to the board of directors in writing 60 days prior to the meeting, and a copy of the  
20 same included in the call for the meeting.

21 (End of Bylaws)

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